REQUIRED MATERIALS:

- Text: Fundamentals of College Mathematics –custom ed. for UNR.
- MyMathLab –Homework Software that comes packaged with the text. **Course ID = clarke93851**
- You need to bring a **scientific calculator** to **every** class. Graphing calculators are also allowed and you can rent one from the Math Center for $20/semester.

GRADING:

Your overall grade will be based on the following percentages.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>PERCENTAGE OF GRADE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework / Quizzes /Recitation Activities</td>
<td>30%</td>
<td></td>
</tr>
<tr>
<td>Exams</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>Comprehensive Final</td>
<td>20% Friday, Dec. 11th at 2:15 – 4:15pm</td>
<td></td>
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</tbody>
</table>

HOMEWORK, QUIZZES AND RECITATION ACTIVITIES:

This part of your grade will be a combination of online homework, hand-written homework, quizzes (mainly given during the recitation sections) and other assignments. Generally, I will assign homework on a weekly basis and it will be due on a weekly basis (usually on Mondays).

Late work will not be accepted for any reason and no make-up quizzes are given for any reason –even if the reason is valid or “excused”. Instead, your lowest three scores will be dropped at the end of the semester.

Make-up exams will **NOT** be given. If there are severe extenuating circumstances it is your responsibility to contact me via e-mail as soon as possible. **If you do not contact me before the next class meeting, you will receive a zero for that exam.**

**NO EXCEPTIONS**

GRADING SCALE: A: 90-100% B: 80-89% C: 70-79% D: 60-69%.

Plus-minus grades may be awarded in borderline cases at instructor’s discretion.

*Cheating will not be tolerated. Any student caught attempting to cheat, cheating, or helping another student cheat will receive a grade of F for the course.*
TIPS TO SUCCEED IN THIS CLASS:

✗ Attend class regularly and on time.
✗ Do the homework ASAP after class (right after class is ideal). Trust me, this helps.
✗ Create study groups with other classmates for homework sessions.
✗ Ask questions during class.
✗ If you are falling behind or need extra help please do something about it immediately.

RESOURCES:

✗ Math Center: has walk-in tutoring available Monday – Thursday from 8AM – 5PM and Friday from 8am – 1pm. It is located in the Ansari Business Building Room 610.

✗ Academic Skills Center: offers group and walk-in tutoring for a fee. Please call 784-6801 for locations, times and more information.

✗ Office Hours: Both the TA and I have office hours, if the hours posted don’t work for you please contact us and we will schedule a time that will.

CLASS POLICIES:

✗ NO CELL PHONE USE IS ALLOWED. IF YOU ARE FOUND TEXTING, YOU WILL BE ASKED TO LEAVE.
   Ringers are to be turned off –not just set to vibrate.
✗ No iPods, or other MP3 players are allowed.
✗ Participate in class and group activities.

Athletics and Other Sanctioned Activities: Any student participating in official school activities that will interfere with tests and quizzes must make arrangements with me two weeks prior to the test or quiz that will be missed. No exceptions.

Disability Statement: The Mathematics Department supports equal access for students with disabilities. I encourage any student with a disability to meet with me at your earliest convenience to ensure timely and appropriate accommodations or contact Mary Zabel at Thompson Student Services, Room 107 (784-6000) as soon as possible to arrange for appropriate accommodations.

Please note: Credit may not be received for Math 120 if credit has already been awarded for Math 127 or above. If this rule is violated, your DARS will list this course with zero credit. It will not count toward graduation and the grade will not be averaged into your GPA.
ALL STUDENTS MUST ENROLL BY FRIDAY AUGUST 28TH.

What you need to begin:
- Student Access Kit (packaged with a new textbook, purchased online in step 3, or with a standalone access kit).
- A valid email address
- Your school's zip code: 89557

In addition, your instructor will provide you with:
- A “Course ID” Number: clarke93851

Student Registration:
2. Click on the Register button below Students.
3. Review the Before You Start information. If you have everything you need to register, click Next.
4. Enter your Course ID exactly as provided by your instructor and click “Find Course.” Your course information should appear. If not, contact your instructor to verify the correct Course ID.
5. Select Access Code and type your Access Code in the fields provided (one word per field) and click Next.
6. Read the License Agreement and Privacy Policy and click “I Accept.”
7. On the Access Information Screen, you’ll be asked whether you already have a Pearson Education Account. Click:
   - “YES” if you have registered for other Pearson online products and already have a login name and password. Boxes will appear for you to enter your existing login information.
   - “NO” if this is the first time you have registered for a Pearson online product. Boxes will appear for you to create your login name and password.
   - “NOT SURE” if you want to check for a pre-existing account and receive an email with your login name and password.
8. Simply follow the registration screens and enter your information as prompted. You will enter your name, email address, school information, and provide a security question/answer to ensure the privacy of your account.

Once your registration is complete, you will see a Confirmation screen (this information will also be emailed to you). Simply print your confirmation and you are now ready to Log in and access your resources!

Important: You MUST install all required software plug-ins to use this website from a home or work computer. A link to these plug-ins is located from within the MyMathLab – Look for the Installation Wizard, often found under Announcements or as a button on the left. AOL users must minimize that browser and use Internet Explorer. You must also disable any pop-up blockers for this site only.

Technical Support
Contact Product Support at http://www.mymathlab.com/contactus.html for student “getting started” information, to fill out an online request form, or use Pearson’s live Chat feature to talk with a member of the support team.