Visual Aids
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1. Two sheets of paper.

2. On one sheet, make a drawing of anything.
Visual Aids

3. Exchange drawing with someone who was not your partner from the speaking exercise.

4. Return to your partner from the speaking exercise.
5. One person will explain the drawing (all descriptions are okay) while the other person draws it. Only rule is cannot show the person the drawing.

6. When time is called, switch roles.
Careful Selection of Material

- Printed material
- Overhead transparencies
- Slides
- Flip charts
- Writing boards
- Video tapes / discs
- Models
Quality

• Purpose – help you and audience
• Limit content – simplicity wins
  – 6-8 words per line
  – 5-7 lines per slide
• Large type: bold / italics / underline for emphasis
• Pictures are worth 1,000 words
• Do not copy text ...it’s too small to read
Effective graphics should be simple and clear.
Template

• Title
• Overview
• Introduction
• Body
• Conclusion
• Questions
http://www.youtube.com/watch?v=lpvgfmEU2Ck